

Caribbean Export Development Agency
Counterpart Public & Private Sector

Financial Statements

For the Year ended 31 December 2018
(Expressed in Barbados Dollars)



**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

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For the Year ended 31 December 2018

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INDEPENDENT AUDITOR'S REPORT

To the Directors of the Caribbean Export Development Agency – Counterpart Public & Private Sector

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Caribbean Export Development Agency - Counterpart Public & Private Sector (“the Agency”) which comprise the statement of financial position as at 31 December 2018, and the statement of comprehensive income, statement of changes in general fund and statement of cash flows and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Caribbean Export Development Agency - Counterpart Public & Private Sector, and its financial performance and its cash flows for the year ended in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities (IFRS for SMEs).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (“ISAs”). Our responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Agency in accordance with the International Ethics Standards Board for Accountants’ Code of Ethics for Professional Accountants (“IESBA Code”), and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Board of Directors for the Financial Statements

Management is responsible for overseeing the Agency’s financial reporting process. Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT (cont'd)

To the Directors of the Caribbean Export Development Agency – Counterpart Public & Private Sector

Report on the Audit of the Financial Statements (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Agency's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Agency to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

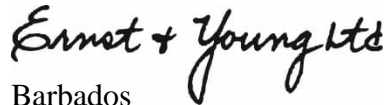
INDEPENDENT AUDITOR’S REPORT (cont’d)

To the Directors of the Caribbean Export Development Agency – Counterpart Public & Private Sector

Report on the Audit of the Financial Statements (cont’d)

Other Matter

This report is made solely to the Agency’s Directors in Accordance with Article 10 of the Agreement establishing of the Agency. Our audit work has been undertaken so that we might state to the Agency’s Directors those matters we are required to state in an auditor’s report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Agency and the Agency’s directors as a body, for our audit work, for this report, or for the opinion we have formed.



Barbados
27 September 2023

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Statement of Financial Position
As at 31 December 2018
(Expressed in Barbados Dollars)

	Notes	2018 \$	2017 Restated \$
Assets			
Cash	2 (d)	207,048	427,393
Accounts receivable	4	4,957,883	1,960,746
Advances to and amounts due from related funds and projects	3	596,704	820,802
		<u>5,761,635</u>	<u>3,208,941</u>
Liabilities			
Bank overdraft	5	483,425	413,431
Accounts payable and accrued liabilities		47,747	17,887
Advances from and amounts due to related funds and projects	3	1,483,274	761,348
		<u>2,014,446</u>	<u>1,192,666</u>
General fund	6	<u>3,747,189</u>	<u>2,016,275</u>
		<u>5,761,635</u>	<u>3,208,941</u>

The accompanying notes form an integral part of these financial statements.

Approved by the Board of Directors on *September 26, 2023* and signed on its behalf by:

.....Director

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Statement of Comprehensive Income
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

	2018	2017
	\$	Restated \$
Member State Contributions		
Antigua and Barbuda	35,017	35,206
Bahamas	169,839	169,839
Barbados	186,132	186,134
Belize	51,220	51,338
Dominica	35,774	35,766
Dominican Republic	236,560	238,871
Grenada	35,284	35,500
Guyana	121,314	121,314
Jamaica	438,965	447,047
Haiti	145,580	145,580
St. Kitts and Nevis	33,188	33,188
St. Lucia	33,188	33,188
Suriname	124,989	124,363
St. Vincent and the Grenadines	33,549	33,453
Trinidad and Tobago	471,432	467,925
	<hr/>	
	2,152,031	2,158,712
Other	640,245	498,446
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Total revenue	2,792,276	2,657,158
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The accompanying notes form an integral part of these financial statements.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Statement of Comprehensive Income (cont'd)
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

	Note	2018 \$	2017 Restated \$
Expenses			
Accommodation and travel		10,964	9,514
Administration		39,028	21,945
Advertising		458	387
Bad debt recoveries	4	(1,397,568)	-
Business seminar		35,177	17,873
Insurance		23,157	20,863
Interest and bank charges		73,964	53,757
Professional and consulting fees		207,807	104,298
Rent		117,395	93,579
Repairs and maintenance		62,237	65,876
Staff costs		1,703,246	1,873,438
Utilities		21,358	22,329
Unrealized foreign exchange loss (gain)		164,139	(1,302)
Total expenses		<u>1,061,362</u>	<u>2,282,557</u>
Surplus for the year		<u>1,730,914</u>	<u>374,601</u>

The accompanying notes form an integral part of these financial statements.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Statement of Changes in General Fund **(RESTATED FOR 2017)**
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

	\$
Balance - 31 December 2016	1,641,674
Surplus for the year (as previously reported)	<u>40,690</u>
Balance - 31 December 2017 (as previously reported)	1,682,364
Prior period adjustment (Note 6)	<u>333,911</u>
Balance - 31 December 2017 (restated)	2,016,275
Surplus for the year	<u>1,730,914</u>
Balance – 31 December 2018	<u>3,747,189</u>

The accompanying notes form an integral part of these financial statements.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Statement of Cash Flows
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

	2018	2017
	\$	Restated
		\$
Cash Flows from operating activities		
Surplus for the year	1,730,914	374,601
Changes in operating assets and liabilities		
(Increase) decrease in accounts receivable	(2,997,137)	361,548
Decrease (increase) in amounts due from related funds	224,098	(728,765)
Increase (decrease) in accounts payable and accrued liabilities	29,860	(228,456)
Increase in amounts due to related funds	721,926	683,023
Net cash (used in) generated from operating activities	(290,339)	461,951
Cash (bank overdraft), net- beginning of period	13,962	(447,989)
(Bank overdraft) cash, net – end of period	(276,377)	13,962
Cash at end of year is made up as follows:		
Cash	207,048	427,393
Bank overdraft	(483,425)	(413,431)
Total	(276,377)	13,962

The accompanying notes form an integral part of these financial statements.

CARIBBEAN EXPORT DEVELOPMENT AGENCY COUNTERPART PUBLIC & PRIVATE SECTOR

Notes to Financial Statements
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

1. Establishment, Principal Activity and Registered Office

Caribbean Export Development Agency (“Caribbean Export” or “the Agency”) is a regional export development and trade and investment promotion organization of the forum of Caribbean States (CARIFORUM) and funded by the European Union and CARIFORUM States. It was established on 1 January 1996, by the “Agreement Establishing Caribbean Export Development Agency (Caribbean Export)”, signed by the CARIFORUM States, but has been operating as a regional trade promotion entity since 1989. The CARIFORUM States that are members of Caribbean Export are noted below: -

- Antigua and Barbuda
- Bahamas
- Barbados
- Belize
- Dominica
- Dominican Republic
- Haiti
- Grenada
- Guyana
- Jamaica
- St. Lucia
- St. Kitts & Nevis
- St. Vincent & the Grenadines
- Suriname
- Trinidad & Tobago

Counterpart governments contribute funds to cover the operational costs of the Agency.

The principal place of business of the Agency is located at 1st Floor, Baobab Tower, Warrens, St. Michael, Barbados, with a sub-regional office located at C/ Pedro Henriquez Ureña #150, Torre Diandy XIX, 7th Floor, La Esperilla, Santo Domingo, Dominican Republic.

- a) The Agency’s mission is to increase the competitiveness of Caribbean countries by providing quality trade and investment development and promotion services through effective programme execution and strategic partnerships.
- b) The agency’s goals are listed below: -
- Greater integration of CARIFORUM countries into the multilateral, regional and bilateral trade and investment arrangements
 - Enhanced competitiveness of firms
 - Strengthened institutional capacities
 - Coordination/strengthening of regional networks

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Notes to Financial Statements
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

2. Summary of significant accounting policies

The financial statements are prepared in accordance with the International Financial Reporting Standards for Small and Medium-sized Entities.

a) Basis of preparation

These financial statements are prepared under the historical cost convention. Under the direction of the Board of Directors, Caribbean Export Development Agency - Counterpart Governments, Revenue Account and Design Caribbean (formerly Caribbean Gift and Craft Show) were amalgamated.

b) Currency

The financial statements are expressed in Barbados dollars, the primary currency in which the Agency operates.

Monetary assets and liabilities and transactions in currencies other than Barbados dollars are translated at the rates of exchange prevailing at the statement of financial position date. Non-monetary assets and liabilities and transactions in currencies other than Barbados dollars are translated at the exchange rate prevailing at the time of the transaction. Gains and losses on foreign exchange are included in the operating results for the year.

c) Going concern

In accordance with the requirements of IAS 1 'Presentation of Financial Statements', the Company has performed a going concern assessment as of the reporting date. The Company has concluded that there are no material uncertainties that may cast significant doubt on its ability to continue to operate as a going concern. The financial statements have therefore been prepared on the going concern basis.

d) Cash

Cash represents cash at bank and petty cash on hand.

e) Revenue recognition

Revenue is recognized on the accrual basis.

Revenue includes annual membership contributions from 15 CARIFORUM member countries. Other income primarily represents administrative fees for management of donor projects, which is recognized over the period in which the contract and service is rendered.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Notes to Financial Statements
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

2. Summary of significant accounting policies (cont'd)

f) Taxation

The Agency is not subject to income tax.

g) Provisions

Provisions are recognised when the Agency has a present obligation (legal or constructive) as a result of a past event, where it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

h) Significant accounting judgments estimates and assumptions

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and disclosures of contingent liabilities, at the reporting date. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in the future.

The key assumptions concerning the future and other key sources of estimation uncertainty at the statement of financial position date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

i) Significant accounting judgments estimates and assumptions

Impairment of financial assets

The Agency assesses at each reporting date whether there is an indication that an asset maybe impaired. If any such indication exists, or when annual impairment testing for an asset is required, the Agency estimates the asset's recoverable amount. An asset's recoverable amount is the higher of an asset's fair value less costs to sell and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets. Where the carrying amount of an asset exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. In determining fair value less costs to sell, an appropriate valuation model is used.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Notes to Financial Statements
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

3. Advances to and amounts due from related funds and projects

	2018	2017
	\$	\$
Advances to and amounts due from related funds and projects	596,704	820,802
	2018	2017
	\$	\$
Advances from and amounts due to related funds and projects	1,483,274	761,348

The amounts due from and to related funds are unsecured, interest free and have no fixed terms of repayment.

These advances include transactions relating to the cost of funding project activities prior to donor disbursements being paid out and contributions received.

There were no provisions required as at 31 December 2018 and 2017 on the advances to and amounts due from related funds and projects.

4. Accounts receivable

	2018	2017
	\$	\$
Counterpart contributions, gross	5,253,077	3,721,107
Provision for outstanding contributions	(500,000)	(1,897,568)
Counterpart contributions, net	4,753,077	1,823,539
Other receivables	204,806	137,207
	4,957,883	1,960,746

**CARIBBEAN EXPORT DEVELOPMENT AGENCY
COUNTERPART PUBLIC & PRIVATE SECTOR**

Notes to Financial Statements
For the Year ended 31 December 2018
(Expressed in Barbados Dollars)

4. Accounts receivable (cont'd)

Movements in the provision for impairment of receivables are as follows:

	2018	2017
	\$	\$
At beginning of year	1,897,568	1,898,219
Recoveries	(1,397,568)	(651)
At end of year	<u>500,000</u>	<u>1,897,568</u>

5. Bank overdraft

The Bank holds a guarantee of \$800,000 from the Board of Directors acting on behalf of the CARIFORUM States, as security for the bank overdraft facility of \$800,000. At the statement of financial reporting date, the rate of interest being charged on the bank overdraft was 8.00% (2017 - 8%) per annum.

6. Prior period adjustment

The financial statements for the year ended 31 December 2017 were restated to reflect changes required in respect of a 7% administrative fee of \$427,097 received and confirmed during the 2017 financial year from the 10th European Union Bi-National Programme and \$93,186 for related Agency expenditure incurred. These funds were managed by the sub regional office.

The following highlighted the impact on the financials:

Statement of financial position	As originally stated as at 31 December 2017	Adjustment	As restated as at 31 December 2017
	\$	\$	\$
Cash	93,482	333,911	427,393
General Fund	(1,682,364)	(333,911)	(2,016,275)

Statement of comprehensive income	As originally stated as at 31 December 2017	Adjustment	As restated as at 31 December 2017
	\$	\$	\$
Revenue - Other	(71,349)	(427,097)	(498,446)
Consulting Fees	83,200	21,098	104,298
Rent	55,579	38,000	93,579
Staff costs	1,839,350	34,088	1,873,438