

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**  
(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th  
European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)  
**Financial Statements**  
**(With Independent Auditors Report)**  
**For the year ended in December 2019**

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**  
(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component,  
under the 11th European Development Fund (EDF), implemented by Caribben Export under the  
delegation agreement FED 2018/399-379)

**TABLE OF CONTENT**

	<u>Pages</u>
<b>INDEPENDENT AUDITOR'S REPORT</b>	<b>1 - 3</b>
<b>FINANCIAL STATEMENTS</b>	
<b>Statement of financial position</b>	<b>4</b>
<b>Statements of comprehensive income</b>	<b>5</b>
<b>Statement of cash flows</b>	<b>6</b>
<b>NOTES TO THE FINANCIAL STATEMENTS</b>	<b>7 - 12</b>

## INDEPENDENT AUDITORS REPORT

To the board of Directors of  
**Caribbean Export Development Agency**  
**Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component,**  
**under the 11th European Development Fund (EDF), implemented by Caribben Export under the**  
**delegation agreement FED 2018/399-379**

### *Opinion*

We have audited the financial statements of Caribbean Export Development Agency, Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379, which comprise the statement of financial position as of December 31st, 2019, and the statements of activities, income and expenditure report and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements give a true and fair view of, the financial position of Caribbean Export Development Agency, Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379, at December 31st, 2019, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

### *Basis of Opinion*

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Dominican Republic, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Management is also responsible for overseeing the Company's financial reporting process.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, then we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the project to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Company to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the Company's audit. We remain solely responsible for our audit opinion.
- We communicate with Management, regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

- We also provide Management with a statement that we have complied with relevant ethical requirements regarding independence, and communicate with them all relationships and other matters that may reasonably be thought to bear on our independence and where applicable, related safeguards.
- From the matters communicated with Management, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters.

*Baker Tilly RD*  
Baker Tilly  
Fernando Escobar Hurtado St. N°. 8-A  
Santo Domingo, Dominican Republic  
SIB: A-106-0101  
ICPARD: 99280

November 11, 2021



**CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

**STATEMENTS OF FINANCIAL POSITION**

**December 31, 2019 and 2018**

**(Values expressed in EUR)**

	<u>Notes</u>	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash	3	795,755	1,485,458
Accounts receivable	4	12,587	12,512
Deferred expenses		<u>3,408</u>	<u>-</u>
Total current assets		<u>811,750</u>	<u>1,497,970</u>
<b>Total assets</b>		<b><u>811,750</u></b>	<b><u>1,497,970</u></b>
 <b>LIABILITY AND NET ASSETS</b>			
<b>Current liabilities</b>			
Accounts payable	5	231,491	152,750
Financial obligation - Visa Card		<u>2,176</u>	<u>-</u>
Total current liabilities		<u>233,667</u>	<u>152,750</u>
<b>Non current liabilities</b>			
Deferred Income	6	<u>577,799</u>	<u>1,345,182</u>
Total noncurrent liabilities		<u>577,799</u>	<u>1,345,182</u>
<b>Total Liabilities</b>		<u>811,466</u>	<u>1,497,931</u>
<b>Net Assets</b>			
General fund		<u>284</u>	<u>39</u>
<b>Total Liabilities and Net Assets</b>		<b><u>811,750</u></b>	<b><u>1,497,970</u></b>

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

**STATEMENTS OF COMPREHENSIVE INCOME****For the year ended December 31, 2019 and 2018****(Values expressed in EUR)**

	<u>Notes</u>	<u>2019</u>	<u>2018</u>
<b>Revenue</b>			
Funding revenue	6	783,044	178,586
Interest income on short term deposits		<u>239</u>	<u>39</u>
Total revenue		783,283	178,625
<b>Expenses per component</b>	7		
Initiatives to support Trade Formalization		(11,849)	-
Quality and Private Sector Development		(453,778)	(60,292)
Public Institutional Support and Dialogue		(72,234)	(12,366)
Administration/Programme implementation		<u>(245,177)</u>	<u>(105,928)</u>
Total expenses		<u>783,038</u>	<u>178,586</u>
Surplus for the year		<u>245</u>	<u>39</u>

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

**STATEMENTS OF CASH FLOWS**

**For the year ended December 31, 2019 and 2018**

**(Values expressed in EUR)**

	<u>2019</u>	<u>2018</u>
<b>Cash from operating activities:</b>		
Surplus for the year	245	39
<b>Adjustment for non-cash expenses:</b>		
Deferred Income	(767,383)	1,345,182
<b>Net changes in current assets and current liabilities:</b>		
Accounts receivable	(76)	(12,512)
Accounts payable	78,742	152,749
Deferred expenses	(3,408)	-
Net cash from operating activities	<u>(691,880)</u>	<u>1,485,458</u>
<b>Cash from financing activities</b>		
Financial obligation - Visa Card	<u>2,176</u>	<u>-</u>
Net cash from financing activities	<u>2,176</u>	<u>-</u>
Net increase (decrease) in cash and cash equivalents	(689,704)	1,485,458
Cash and cash equivalents, beginning of period	<u>1,485,458</u>	<u>-</u>
Cash at the end of the year	<u>795,755</u>	<u>1,485,458</u>



## **CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribbean Export under the delegation agreement FED 2018/399-379)

### **NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2019 and 2018**

**(Values expressed in EUR)**

#### **1. Project overview**

Caribbean Export is the only regional trade and investment promotion agency in the African, Caribbean and Pacific (ACP) group. They were established in 1996 by an Inter-Governmental Agreement as the trade promotion Agency of the 15 Member States of CARIFORUM.

Then in July 2005 they assumed an investment promotion mandate after the 14th CARIFORUM Council of Ministers meeting. They have also established collaborative links with the French Caribbean Outermost Regions (FCORs), as well as with the English and Dutch Overseas Countries and Territories (OCTs).

Caribbean Export has evolved over the past 20 years from an Implementing Management Unit of the CARICOM Regional Trade Development Programme (CRTDP) as established in 1988, to the CARICOM Export Development Project (CEDP), which in 1996 became the Caribbean Export Development Agency.

The 11th EDF Haiti-DR Bi-National Cooperation Programme, Trade Component, is to: Strengthen the economic and commercial cooperation between Haiti and the Dominican Republic in a sustainable manner by supporting initiatives that can reduce the current imbalances in the long term and reduce poverty levels.

The implementation period of this Delegation Agreement, will commence from May 7<sup>st</sup> 2018, as indicated in article 2, paragraphs 2.1 and 2.2 of the Special Conditions of such signed Agreement for a period of 45 months. The total project cost is estimated at EUR5,765,306, with a maximum contribution of EUR 5,650,000 to be provided by the European Union from 11th EDF Caribbean Regional Indicative Programme Agreement. The programme will be implemented by the Caribbean Export Development Agency through its Sub-Regional Office in the Dominican Republic using its own rules and procedures via a delegation agreement.

This Trade and Private Sector component is executed by Caribbean Export through its Subregional Office in the Dominican Republic, supported by a Programme Office in Port-au-Prince, Haiti.

The Agency carries out numerous work programme activities within the context of Bi-National programmes such as study tours, export promotion activities to meet the objectives as follows:

- The promotion of a more balanced and formal binational trade between Haiti and the Dominican Republic.
- The quality of goods produced in both countries and the competitiveness of enterprises is enhanced with special attention to three (3) value chains: Cocoa/Chocolate; Essential Oils/Cosmetics; and Handicraft/Fashion/Accessories/Jewellery.
- The institutional cooperation, between the Ministries working in trade related issues and the Customs Administrations, as well as the public-private and private-private dialogue is reinforced.

## CARIBBEAN EXPORT DEVELOPMENT AGENCY

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2019 and 2018

(Values expressed in EUR)

## 2. Basis of presentation and principles of accounting policies

### Basis of accounting

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS). Accounting policies have been consistently applied in the financial statements of Caribbean Export Development Agency

The financial statements have been prepared to reasonable values from their historic cost, except by certain assets and liabilities that are presented to their reasonable value with other method.

### Functional currency and presentation

The financial statements are presented in Euro (EUR), currency used by the Organization for the presentation of their financial statements, as established in the delegation agreement signed with the European Union.

### Transactions in foreign currencies

Since May 2018, the contributions for the development of the Program are received and registered in Euros by the Organization, this being the functional currency of the Program. However, part of the funds are sporadically converted and transferred to other accounts of the Organization in pesos (RD\$) in the DR, as well as in dollars (US\$) in Haiti, to facilitate local payments related to the implementation of the Program. The transactions in these different currencies are converted to the functional currency for reporting purposes, using the exchange rate equivalent to the funds transferred from the Euros account to each of the aforementioned bank accounts, to cover the transactions of a particular period. In the year 2019 and 2018, the Organization will not recognize gains or losses from exchange, resulting from conversion.

### Cash and cash equivalents

The Organization considers as cash all the funds deposited in cashier and the banks, as well as small investments in securities with an expiration of less or equal to three months, counted from the acquisition date.

### Accounts payable

It is a present obligation of legal character or implied to the date of the financial statements of the Organization, which can be determined reliably and as a result of past events, to its expiration and to cancel it, the Organization expects to rid themselves of resources that include or have included benefits.

### Reveue recognition

Revenues are recognized at the time of the transaction. These revenues are generated by cash transfers. The income is recognized as the projects advance, they are not recognized as income until used for the purposes defined. In this case, the contribution will remain in a liability account toward the donor.

### Advances from European Union

European Union transfers cash to executing agencies, the transfer is recorded as an advance and the programme expenditure is recorded when incurred.

## CARIBBEAN EXPORT DEVELOPMENT AGENCY

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2019 and 2018

(Values expressed in EUR)

#### 2. Basis of presentations - cont.

##### Advances for travel expenses

The advances for travel expenses consist in pay out to staff members or contractors for travel related activities.

##### Deferred income

The Agency recognizes deferred revenues when the advances are received from the European Union and recognizes revenue when the expenses related to the program are recorded. Unspent amounts are classified in the deferred revenue liabilities section of the statement of financial position.

##### Expenses and components

The Agency classify their expenses in four components, The classification allows the Agency to have a better segregation of their expenditures. The components are also subdivide in subcomponents and they proceed to elaborate the budget based on the subcomponents.

The four components are the following:

1. Initiatives to support Trade Formalization (TF)
2. Quality and Private Sector Development (QP)
3. Public Institutional Support and Dialogue (IS)
4. Administration/Programme implementation (AD)

- Administrative Fee (\*)

(\*) The budget includes an Administrative fee up the 7% of the total eligible direct costs, which does not need to be justified with accounting documentation, as established in the Delegation Agreement signed with the European Union.

#### 3. Cash

As of December 31st, 2019 and 2018, a detail of cash is as following:

	<u>2019</u>	<u>2018</u>
Banreservas	791,647	1,480,013
Banque Nationale de Credit BNC	3,788	5,445
Petty cash	320	-
	<u>795,755</u>	<u>1,485,458</u>

## CARIBBEAN EXPORT DEVELOPMENT AGENCY

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribbean Export under the delegation agreement FED 2018/399-379)

### NOTES TO THE FINANCIAL STATEMENTS For the year ended December 31, 2019 and 2018 (Values expressed in EUR)

#### 4. Accounts receivable

Accounts receivable consists of the following:

	<u>2019</u>	<u>2018</u>
Head Office-Barbados (a)	12,343	12,343
A/R of the Agency's own funds (Counterpart) (b)	169	169
Accounts receivable staff and others	75	-
	<u>12,587</u>	<u>12,512</u>

(a) Corresponding to an outstanding Debit Note for the 10th EDF Regional Program under EDF agreement FED/2011/260-647 that was handled at Head Office-Barbados.

(b) Corresponding to bank charges for the transfer received from the EU, whose expenditure is not eligible to be covered by the Program funds, according to the Delegation Agreement.

#### 5. Accounts payable

	<u>2019</u>	<u>2018</u>
Accounts payable reimbursements (a)	156,788	149,000
Accounts payable trade (b)	74,663	-
Accounts payable others	40	3,750
	<u>231,491</u>	<u>152,750</u>

(a) Between the signing date of the FED2018/399-379 agreement in May 2018 and the date of receipt of the first financing in November 2018, the Caribbean Export Agency made payments for Binational Program expenses. Some additional program related payments were also made from the Agency's funds in the 1st semester of 2019. As of December 31st, 2019 and 2018, accounts payable of EUR156,788 and EUR149,000, respectively, correspond to balances in favor of the Caribbean Export Agency and it is expected that at the end of each year this account payable will be reduced by a proportion of 2% of the global expenses as established in the regulatory agreement with the European Union.

(b) Corresponds to accounts payable to suppliers for services or purchases for the development of the objectives of the binational program.

#### 6. Deferred income

Deferred operating income is recognized at the date of the statement of financial position. Funds relating to program implementation are included as deferred income and are credited to the statement of comprehensive income in the same year as the relevant expenses are incurred.

The programme is funded by the European Union with a counterpart contribution from the implemented Agency, where the first pre-financing was EUR1,520,197 in november 2018. During the year 2018, the total expenses has been EUR178,586 from which EUR175,015 has been recognized as the 98% of programme expenses covered by the EU funds, and the remaining 2% corresponding to EUR3,572 are expenses assumed by the agency according to the EDF agreement 2018/399-379.

During the year 2019, EUR767,383 has been recognized as the 98% of programme expenses covered by the EU funds, and the remaining 2% corresponding to EUR15,661 are expenses assumed by the agency according to the EDF agreement 2018/399-379. The balance of EUR577,799 was recorded in deferred operating income on the statement of financial position at December 31st, 2019. There is not unfulfilled conditions or contingencies attached to this amount.

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended December 31, 2019 and 2018**  
 (Values expressed in EUR)

**7. Expenses per component**

A detail of the expenses per component as of December 31st, 2019 and 2018, is as follows:

	<u>2019</u>	<u>2018</u>
<b>Initiatives to support Trade Formalization</b>		
Studies, surveys and needs analysis	375	-
Printing and publications	90	-
Training and workshops	<u>11,384</u>	<u>-</u>
<b>Total, component</b>	<u>11,849</u>	<u>-</u>
<b>Quality and Private Sector Development</b>		
<i>Technical Support</i>		
Salary of Deputy Programme Manager (DPM)	95,139	-
Salary of Senior Advisor DR	67,871	27,949
Salary of Senior Advisor Haiti	74,028	30,899
Salary of Project Expert DR	6,845	-
Salary of Project Expert Haiti	23,758	-
Cooperation in Quality	6,774	-
Quality and IP certifications	12,655	-
Investment Promotion	25,050	-
Support to BDS Services Provided by BSO	20,827	1,231
Purchase of equipment to support the Binational value chain implementation	5,573	-
Trade Missions and Best Practice Missions	<u>18,815</u>	<u>-</u>
Total sub component	<u>357,335</u>	<u>60,079</u>
<i>Programme assistance to Cacao/Chocolate value chain</i>		
Studies, surveys and needs analysis	930	-
Technical Assistance (short term)	56,168	-
Training and workshops	16,464	-
Technical Working Groups	<u>3,708</u>	<u>213</u>
Total sub component	<u>77,270</u>	<u>213</u>
<i>Programme of assistance to the Essential Oils/Cosmetic Value Chain</i>		
Studies, surveys and needs analysis	447	-
Technical Assistance (short term)	3,108	-
Technical Working Groups	<u>1,133</u>	<u>-</u>
Total sub component	<u>4,688</u>	<u>-</u>
<i>Programme of assistance to the Handicraft/fashion/accessories/ jewellery... Value Chain</i>		
Studies, surveys and needs analysis	527	-
Technical Assistance (short term)	84	-
Technical Working Groups	3,794	-
Trade Missions and Best Practice Missions	<u>10,080</u>	<u>-</u>
Total sub component	<u>14,485</u>	<u>-</u>
<b>Total, component</b>	<u>453,778</u>	<u>60,292</u>

**CARIBBEAN EXPORT DEVELOPMENT AGENCY**

(Haiti-Dominican Republic Bi-national Cooperation Programme Trade & Private Sector component, under the 11th European Development Fund (EDF), implemented by Caribben Export under the delegation agreement FED 2018/399-379)

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the year ended December 31, 2019 and 2018**  
**(Values expressed in EUR)**

**7. Expenses per component - cont.**

	<u>2019</u>	<u>2018</u>
<b>Public Institutional Support and Dialogue</b>		
<i>Support to Trade and Industry Ministries</i>		
Training and workshops	33,179	-
Technical Working Groups	<u>9,523</u>	<u>4,666</u>
Total sub component	<u>42,702</u>	<u>4,666</u>
<i>Support to Customs Administrations</i>		
Technical Working Groups	<u>160</u>	<u>-</u>
Total sub component	<u>160</u>	<u>-</u>
<i>Support to Public-Private / Private-Private Dialogue</i>		
Technical Assistance (short term)	8,642	-
Training and workshops	12,822	-
Technical Working Groups	<u>7,908</u>	<u>7,700</u>
Total sub component	<u>29,372</u>	<u>7,700</u>
<b>Total, component</b>	<u>72,234</u>	<u>12,366</u>
<b>Administration/Programme implementation</b>		
<i>Organizational Structuring- Haiti Office</i>		
Operations Advisor Haiti	31,237	360
Administrative and Financial Assistant HT	31,555	18,300
Chauffer HT	3,554	1,767
Vehicle gas, maintenance and insurance Haiti	4,564	1,518
Office rent and maintenance HT	48,291	26,904
Communications HT	13,433	4,546
Utilities HT	1,847	499
Office Equipment & materials: Purchase and Installation	5,371	-
Offices supplies HT and equipment maintenance	<u>2,398</u>	<u>1,824</u>
Total sub component	<u>142,250</u>	<u>55,718</u>
<i>Organizational Structuring- Dominican Republic Office</i>		
Financial Officer DR	40,137	18,300
Office rent and maintenance DR	36,538	24,096
Communications DR	5,067	1,654
Other costs operations	15,000	3,750
Utilities DR	5,684	2,410
Office supplies DR and equipment maintenance	<u>501</u>	<u>-</u>
Total sub component	<u>102,927</u>	<u>50,210</u>
<b>Total, component</b>	<u>245,177</u>	<u>105,928</u>